



OpenSure

IT lifted from your shoulders to our cloud

OpenSure Environmental Policy

(with thanks to Herefordshire Greenlinks' Environmental Policy)

Waste

Instead of throwing out older server and network equipment OpenSure always looks for new uses for them such as moving them to less critical operational duties - a little like a desk job after years on the front line. Once they reach full retirement all our servers and equipment are sold to repair companies or donated via charity for reuse in other parts of the world. We do not put any equipment in a skip. That which is no longer working or useful is disposed of using WEEE-approved disposal companies in the UK that have the correct permits as approved by UK Environment Agency. This does not mean we are neglecting our duties regarding security of data. Working drives are always subject to extensive and time consuming processes of write/erase using algorithmic patterns to make data recovery impossible. Non-working drives will have platters destroyed.

Our company aims to minimize waste generation by:

- maximizing the use of reclaimed materials
- composting food waste
- recycling all paper, cardboard, glass, metal, ink cartridges, batteries etc in the appropriate recycling bins
- collecting tin foil (including bottle tops), used stamps and re-usable envelopes
- crushing all other waste to minimize space

Energy

Our company encourages workers and volunteers to minimize energy use by:

- switching off lights when leaving a room
- turning radiators down when leaving for the weekend
- closing windows at the end of the day
- when not in switching off computers and other appliances
- using high efficiency systems and equipment where possible
- using water saving measures and recycling water
- using insulation reduce heat loss



OpenSure

IT lifted from your shoulders to our cloud

OpenSure Environmental Policy cont'd *(with thanks to Herefordshire Greenlinks' Environmental Policy)*

Resource Use

Our company aims to:

- include environmental requirements at all stages of tendering
- minimise use of polluting fuel sources
- maximize renewable energy resources by purchasing energy from renewable sources (check www.energylinx.co.uk and other similar websites for comparing prices). This will go a long way to helping our business become carbon neutral
- using appropriate metering and feedback devices for all resource usage
- purchase and use recycled paper and card
- assess all materials in the following order: non-toxic, reclaimed, renewable, locally produced, reusable, recycled, recyclable
- avoid PVC folders and wallets and instead use other plastic and card substitutes
- avoid over packaging
- ask suppliers to provide environmental and ethical information about products and practices so that those who disregard the environment, human well-being or animal welfare may be avoided.

Transport

To minimize use of polluting fuel sources and methods, home working will be the norm and vehicle use will be kept to a minimum. We encourage walking, cycling and using public transport .

Air Quality

To reduce indoor air pollutants our company :

- avoids harmful and toxic materials eg aerosol paints and cleaners
- avoids solvent correction fluids, marker pens, paints etc and uses water based ones
- holds a preference for products made from renewable natural materials like wood (FSC certified)